

# IDAHO PEACE OFFICER STANDARDS & TRAINING PROCEDURE

## 12.31 POST ADMINISTRATOR EMERITUS

### A. General

This procedure establishes requirements to award the honorary title of administrator emeritus for distinguished service to Idaho Peace Officer Standards and Training (POST). Administrator emeritus status is an honorary title awarded for distinguished service. The POST Council may bestow the title on an administrator who is entering permanent retirement and who has served POST with distinction. The bestowal of administrator emeritus status is a distinctive honor, not a right.

### B. Definitions.

1. Administrator. The title of the senior executive in charge of POST. This includes the position known by the following titles:
  - a. Division Administrator
  - b. Director
  - c. Executive Director
  - d. Executive Secretary
2. Emeritus. Applied to the former holder of an office or position, having retired/resigned but allowed to retain their title as an honor.

### C. Implementation

1. Eligibility
  - a. Administrator emeritus status is limited to those individuals who hold an appointment as the POST Division Administrator or previous equivalent position (i.e. Executive Secretary, Director, etc.), and are entering permanent retirement or otherwise resigning from the position in good standing.
  - b. A person may be bestowed the title of administrator emeritus when an individual has held the position of Administrator for at least ten (10) continuous years at POST immediately preceding retirement/resignation.
  - c. The granting of emeritus status will be based on evidence of extraordinary and exemplary contributions, advancement or positive impact to POST and Idaho's law enforcement community.
2. Nomination and Designation
  - a. Any POST Council member may originate a recommendation for the designation of administrator emeritus.
  - b. Each nomination for emeritus status shall be accompanied by a succinct statement to the Council providing evidence of meritorious service and confirmation of years of service.
  - c. Emeritus status may be bestowed posthumously.

## IDAHO PEACE OFFICER STANDARDS & TRAINING PROCEDURE

- d. Emeritus status is approved and granted by the POST Council.
- e. The Chairman of the POST Council will notify the individual in writing of the conferral of the title(s) to be awarded.
- f. Designation of Emeritus status will be conferred at a regularly scheduled POST Council meeting and with the presentation of a Certificate.

### 3. Titles

The appropriate working title will be used in the form of the title of the position held, for example, “POST Director Emeritus” or “POST Administrator Emeritus.”

### 4. Recognition and Privileges. Emeritus administrator status shall be accorded the following privileges:

- a. Awarding of emeritus status at the time of retirement or POST Council approval (if awarded post-retirement/resignation);
- b. Authority to use emeritus designation on business cards;
- c. Authority to use POST affiliation and emeritus identification on scholarly books, journal articles, conference papers, and the like;
- d. Invited participation in selected POST functions;
- e. Invitation to serve in a consultative capacity to POST and the POST Council;
- f. Attendance at public POST functions and celebrations such as academy graduations, proclamation ceremonies, etc.

### 5. Revocation of Administrator Emeritus status

At the sole discretion of the POST Council, emeritus status may be revoked at any time. Without limiting such discretion, revocation may occur when it is determined that the individual's conduct, before or after receiving the emeritus designation, conflicts with the intent and spirit of the designation and/or causes harm to POST's reputation.